Financial Assistance Process

1. Applications Open

Families are informed of the Financial Assistance Fund and application deadline.

2. Submission

Applications should be submitted to:
Lucy Chappell
Becky Lowe

3. Initial Review

Applications are checked for completeness and supporting evidence.

4. Assessment Meeting

Lucy Chappell and Becky Lowe review applications considering:

- Financial need
- Household income
- Number of dependants
- Exceptional circumstances
- Available charity funding

5. Decision

Awards may include:

- 100%
- 75%
- 50%
- 25%
- Payment plan
- Declined

6. Notification

Applicants receive a confidential written outcome.

7. Record Keeping

Confidential records are retained securely in accordance with GDPR.

8. Review

Applicants may request one review within 14 days where new information is available.